



Saddleworth District Community Association. Inc.  
Saddleworth Peak Body  
PO Box 100, Saddleworth SA 5413

## MINUTES of MEETING

Tuesday 2<sup>nd</sup> March, 2021      8:00 pm      CFS Meeting Room

Welcome:

R&P Richardson; S Davidson; A Wurst; D Gibbs; R McDonald; K Klem; D Newhouse; M Jaeschke; R Hight; D Williams; H Webb; A Nourse (arrived at 8:10 pm); J Naughton

Guests: Cheryl Koglin (Chairperson, Saddleworth Craft Group); Louise Stock; Edna McDonald; Alison and Dale Schulz

Apologies: S Selth; J Wurst; M I'Anson

*"It is recommended that the minutes from the previous meeting held on 2<sup>nd</sup> February, 2021 be accepted as true and accurate"*

**Moved: R Richardson**

**Seconded: S Davidson**

**CARRIED**

- Action List – actions reviewed and updated accordingly (Completed actions will be removed from most current action list)
- Finance Reports tabled – current amounts in accounts, bills paid and money received; also the current financial situations of the Institute, Winkler Park, Op Shop, Recreation Grounds and Peak Body itself. This report also includes funding received and progress of budgets for any project work.

Gift vouchers from Ready, Steady, Eat were presented to the three winners of the Decorate Your Home Christmas Lights competition (\$50, \$25 and \$15).

A gift voucher of \$50 was also presented to Wally Bruce for his commitment to the B&H Park.

*"It is recommended that the Finance Report for the month of February 2021 as tabled by the Treasurer be accepted."*

**Moved: R Richardson**

**Seconded: D Williams**

**CARRIED**

- Correspondence IN:
  - CGVC (Lol Hill) – regarding rubbish bins for B&H Park and costs
  - CGVC (Lol Hill) – reply to local resident regarding funding for B&H Park – playground area
  - Craft Group (Cheryl Koglin) – regarding various matters relating to the room hired by the group
  - Landscape SA (Northern & Yorke) – regarding fox bait distribution days

- Correspondence OUT:
  - Craft Group – email thanking Cheryl Koglin for her letter and organising a meeting date
  - Dr Voin – regarding potential return to consult in Saddleworth rooms
  - CGVC – email regarding the laying of gravel at the cemetery and the spraying of weeds

- Committees / Groups Reports

#### Op Shop

- Before covid, the store opened on the Sunday of market day and were experiencing good sales. Have decided to try this again with the coming market (7<sup>th</sup> March) – some tables of goods will be outside to allow for space indoors.

#### Winkler Park

- Tree seedlings from T4L are growing well and almost ready for planting

#### Institute

- Quiet time
- Market on 7<sup>th</sup> March
- Painting is on hold for now – Council organised the plasterer to revisit and inspect the hall and he will re-do his work as a result, at his own cost (to start sometime in March)
- Windows will no longer be cleaned by D Williams as unable to use the scaffolding provided previously by council (due to WHS risk management process)

#### Garden Group

- Business as usual
- Council repairs to seats potentially? Discussion agreed more likely SDCA task
  - Will carry out an inspection of all town seating and put in an application for new ones
- Pots and barrels replacements – R Highet to source prices

#### Historical Society

- Open once again
- Displays and cleaning have been of priority
- Renovations completed

#### Recreation Grounds

- Busy long weekend expected
- Working bee – will be good to have as many people as possible help out

*“It is proposed that the motion written and approved in 2014 regarding the Section 41 Committees arrangement whereby the Recreation Grounds Committee was dissolved as a consequence, be formally accepted at this SDCA meeting. It is understood that the Recreation Grounds are now under the management of the SDCA, as are Winkler Park and the Saddleworth Institute.”*

**MOVED: R Richardson**

**Seconded: A Nourse**

**CARRIED**

- Community Group Forum

- Held in Mintaro on 22<sup>nd</sup> February; A Nourse and H Webb attended
- Thank you to R Richardson for a good Powerpoint Presentation
- Council very appreciative of volunteers and groups

- Concerns regarding ageing population in towns and on committees; need a good succession plan
- Acknowledged the hard work of peak bodies

- Craft Group

- Meeting has been held with Peak Body members, Council representative and Craft Group members regarding the hire agreement and other matters of concern regarding the facilities in question
- Conditions of concern in future to be raised at the Peak Body so can be addressed and resolved as a group; Craft Group are welcome to attend the monthly meetings at any time to have queries resolved
- Agreed on a 12-monthly term hire agreement with review each year
- Hire agreement – Peak Body has set at \$40 per week as at 1<sup>st</sup> March and as at 1<sup>st</sup> July \$50 per week (inclusive of gas, water and electricity)
- 11 people over 12 months attending craft group (slowed due to covid and illnesses)
- Agreed for any issues (electrical for eg) to contact A Nourse
- Asked for the invoice to include electronic details for EFT payments (R Richardson to do this)
- Email C Koglin or S Selth for information / contacts
- Once C Koglin has spoken to the Craft Group meeting on 18<sup>th</sup> March, hire agreement is to be finalised and signed by both parties; copy will be sent to Council as well as to both groups
- Promoted Garden Festival on the 18<sup>th</sup> April in Clare

(C Koglin left the meeting at 8:55 pm)

- Solar Panel Project

- Council says yes to having panelling
- Funds required - \$12,500 – could negotiate a loan from the Op Shop and also receiving \$6,000 from Council

*“It is recommended that the installation of solar panelling be progressed and that the SDCA engages SGE to complete the work required.”* **Moved: H Webb      Seconded: P Richardson      CARRIED**

(P Richardson to contact SGE)

- DRAFT Built Assets Management Plan – refer to pages 29 and 30 for the goals of council

- Suggested any feedback be sent through to J Naughton as Secretary who will compile and send through to Council
- Feedback due Friday 5<sup>th</sup> March COB

- General Business (anything anyone would like to contribute)

- Bee and Hill Park - Need to ensure jerry can is full each time for lawn mowing
- Reminder - Recreation Grounds Working Bee – 21<sup>st</sup> March – attending: J Naughton, H Webb, M Jaeschke, R Highet and R&P Richardson, A Nourse – meet at 9am. Tools required: wheelbarrows, shovels, picks, gloves, trailer/s, chainsaw/s.
- Cemetery Working Bee – tie in with above for the 21<sup>st</sup> March – attending: J Naughton, H Webb, M Jaeschke

- Concerns among committee regarding Saddleworth missing out on town meetings, maintenance works, project works etc. Concern could be expressed to Council in some way. Residents and peak body need to ramp up the yellow forms and have louder voices. Would be good to know where Saddleworth sits for priority work in regard to footpath repairs.
- Guest at next meeting (Sam Freeman) regarding sporting matters (start meeting at 7:30pm to allow for this) – cricket / bowls etc and funding opportunities – notify all clubs
- Silo art – local has approached A Nourse regarding this as a project. Unsure of the protocols – need to speak with Viterra
- Bee & Hill Park – George Mitze needs to be one of those recognised for contributions to the town. This has been discussed at previous meetings. Could be a Lions Club initiative as part of the wall.
- Action plan for built assets – contact council regarding adding toilets (upgrades and maintenance) – Main Street and Caravan Park (JN). Toilets are not in good condition (at the caravan park) and were only cleaned a couple of days before.
- Australia Day Breakfast to be organised at a later meeting – October

- Next Meeting Date - 6<sup>th</sup> April 2021, 7:30 pm (CFS shed)
  - Ensure timeliness due to guest speaker
- Meeting Closed (record the time) – 9:25 pm

## ACTION LIST

(From previous minutes of meeting)

These will remain on the action list until completed

INITIAL DATE	ACTION REQUIRED	RESPONSIBLE PERSON	STATUS	COMMENT
01/10/2019	Town walk signage replacement project  Could alternatively have Sign Lab complete the work	DW / RR	In progress	Stainless steel suggested and agreed.  Clare Signs (L Uphill) to quote - \$88 design / \$93.50 template
01/10/2019	Small storage shed to be reviewed and re-aligned - steps, door, floor (internally) and paint and tidy (externally)	PR	In progress	Spoken to Griffiths and B Naughton – asked for a potential draft plan and idea of costs
01/10/2019	Welcome packs	JW	REVIEW	Could someone else potentially take this on?
4/2/20	Arrange meeting with Craft Group delegate/s and Committee delegate/s to discuss lease and anything else  Meeting to occur asap to finalise everything (organise by Thursday 4/2/21)	HW/JN	MEETING COMPLETED  This was made into an agenda item	Initial conversations occurred  Rent-free period (Covid)  Rental form from CGVC  Currently issuing monthly invoices  Happy with site  2/3/21 – next step is to sign agreement
7/7/20	Source quotes for bayonet repair and to potentially move the War Memorial statue	RR	COMPLETED	Pearce Memorials have now quoted (\$8,070)  (RR has applied for grant from Vets Affairs for full amount)
7/7/20	Window and sliding door to be completed by Griffiths (Pavilion)	AN	In progress	2021 – we are on their to-do list

01/09/2020	Parking bay at roadhouse – removal of shrubbery and fixing of potholes and other potential tasks	AN	ongoing	Speak to landholder and DPTI  Tree has been removed (except stump)
01/09/2020	Installation of clothes dryer – Rec Grounds	AN	In progress	
01/09/2020	Source quote for paving extension of B&H Park	RR	COMPLETED	Paul Finn to provide quote (\$927)
02/03/2021	Paving to be installed once the Lions Club wall is completed	Contractor (P Finn)	In progress	
01/09/2020	S Noble to review grounds at B&H Park regarding potential future water damage at Lions Club wall area	AN	COMPLETED	
2/2/21	Email CGVC re new bin for B&H Park	JN	COMPLETED	Response received
2/2/21	Decking oil to be purchased for tables/chairs at B&H Park	PR	COMPLETED	
02/03/2021	Decking oil to be applied to tables/chairs at B&H Park	PR	In progress	
2/2/21	Lawn to be cut right back and fertilised at B&H Park	AN	In progress	
2/2/21	Pine tree at Rec Grounds to be cut up	AN		When time permits
02/03/2021	Source a gum tree to be cut up for seating and stepping stones etc at the B&H Park Nature Play area	AN		
2/2/21	Relocate two Grevilleas from shelter shed area to back fence	JN		When weather cooler
2/2/21	Six more Grevilleas for B&H Park to be purchased and shrubbery for behind shelter shed to be purchased	JN		Cooler weather
2/2/21	Rec Grounds – working bee	AN		21/03/21 at 9am
2/2/21	Tidy Town awards – give to Museum	RR	In progress	
2/2/21	Audit on trees in town (condition, branches etc)	PR,RH,DW	COMPLETED	To forward to council for progression

2/2/21	Tree pruning around the township (outcome of audit dependent)	PR		Council responsible for this action
2/2/21	Email CGVC re removal of trees near the Hotel Saddleworth	AN	COMPLETED	
2/2/21	Write letter to Hotel Saddleworth owners re removing word HOTEL from building	JN	ON HOLD (temporarily)	Think of another option for this
2/2/21	Write letter to Dr Voin re returning to Saddleworth rooms	JN	COMPLETED	No response as yet
2/2/21	Email CGVC re the laying gravel along the main driveway of the cemetery and spraying of weeds (carefully)	JN	COMPLETED	Work has been completed
2/2/21	Toilets at oval need updating	RR		Spoke with Gary Easthope on 4/2/21
2/2/21	Australia Day Breakfast – review and update (food/who does what/venue/other?)	All		Plan in October / November  \$1000 received with thanks from council
2/3/21	Source prices on barrels and pots for main street replacement	RH		